

**ZEELAND CHARTER TOWNSHIP
BOARD MEETING
January 16, 2018**

The Zeeland Charter Township Board held a Regular Board meeting on January 16, 2018 at 7:00 p.m. in the Township Hall at 6582 Byron Road, Zeeland, Michigan. Members present: Supervisor Nykamp, Clerk Kraak, Treasurer Barkel, Trustees Oonk, Brink, Overweg and Riemersma.

Supervisor Nykamp called the meeting to order.
Recited the Pledge of Allegiance.
Invocation offered by Treasurer Barkel.

Motion made by Trustee Brink to approve the minutes of the December 19, 2017 meeting.
Trustee Oonk supported the motion which passed.

Citizen Participation/Public Comment: none

Business Items:

- a. Reviewed the Macatawa Area Express Proposed Route 11 map and bus stops. This was overall viewed favorably, but would like MAX to present some additional information at the next board meeting before making a final decision.
- b. Interviews will be taking place February 1 with Main Street Planning Company and Williams & Works for assistance in updating our master plan.
- c. National School of Choice Week is January 21-27. Trustee Brink motioned to approve recognizing and observing School of Choice week in Zeeland Charter Township. Trustee Oonk supported the motion which passed.
- d. A Quit Claim Deed of parcel #70-17-21-200-998 was received from the Ottawa County Treasurer to the township for a small piece of landlocked property that was foreclosed and not sold at sale. The township will offer the land to the neighboring property.
- e. The Buildings & Grounds committee presented a preliminary blueprint outlining suggested updates to the Community Center. Key changes are adding insulation with a new stud wall against existing exterior walls, replacing all doors, remodeling restrooms, and upgrading electrical and plumbing. Bids will be received, after which adjustments may be made based on the budget.
- f. The Annual Appreciation Banquet will be held February 15 for township employees.
- g. The MTA Conference will be in Traverse City from April 23-26.

Zoning Administrator's Report: In December, permits were pulled for five new homes and a few additions with a value of approximately 1.3 million. The declared value for 2017 permits was \$50,000,860, and building activity it is expected to continue to be busy in 2018 as well.

Committee Reports:

- a. **PLANNING COMMISSION** – A site plan for Gentex was presented for a 259,200 sq. ft. distribution center at 3635 88th Avenue. A site plan was also presented for Zeeland Farm

Services for an 8,400 sq. ft. addition to the existing two story office with additional parking spaces. Both site plans were approved.

- b. **BOARD OF APPEALS** – Gentex requested and was approved for a 40' side yard variance at 3635 88th Ave based partially on an easement owned by Zeeland BPW directly to the west of the property along the 60 foot side yard setback.
- c. **ROADS** – The committee will be meeting in February.

Meeting adjourned at 8:20 pm
Respectfully submitted,
Kate Kraak – Clerk